



Do's & Don'ts

FDA

PADE Inspection

BY SSI STRATEGY

DO



Be Professional & Answer
Questions Honestly

DON'T



Get Overwhelmed

DO



Listen to Questions
Carefully & Always Tell the
Truth

DON'T



Give Misleading Information
or Answer when Unsure

DO



Ask Clarifying Questions
Before Answering

DON'T



Answer "What-If" or
Hypothetical Questions

DO



Be Cooperative, Create
Credibility & Have Positive
Attitude

DON'T



Interrupt the Inspector or
Other Employees

DO



Answer Only the Question
You are Asked

DON'T



Challenge, Ramble, or
Argue with the Inspector

DO



Be Aware that Nothing is
"Off The Record" with the
Inspector

DON'T



Make Conversation Or Ask
for Advice from the
Inspector

DO



Refer the Inspector to the
Expert if You are Not the
Right Person

DON'T



Allow Photographs, Videos,
or Recordings During the
Inspection



To find
more helpful
tips visit:

SSISTRATEGY.COM